



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ZISAJI PRESIDENCY COLLEGE

ZISAJI PRESIDENCY COLLEGE, KIPHIRE NAGALAND, 798611

798611

www.zisaji.org.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Zisaji Presidency College is a co-educational institution under the Department of Higher Education, Government of Nagaland located in Kiphire District. It was established on 10th July 1997 as an affiliated college to Nagaland University to provide quality education to a multi-ethnic and multi-lingual society irrespective of religion, region, caste, tribe and economic strata. It is the only institution which serves as the center of higher education in the district and the nearest college is about 70 kilometers away from it. The college was the result of the collective efforts, dedication and long cherished dream of a group of people who had a deep vision of establishing a higher educational institution in this remotest district of Nagaland bordering Myanmar. The college was under private management till February 2006 and was taken over by the government of Nagaland on 1st February 2006.

Zisaji Presidency College was established with the basic principle that it will continue as a human resource development center on the basis of non-political, non-denominational, non-commercial and purely secular in nature with dedication for the general public welfare. Though the college has to operate within a certain framework with many constraints and limited resources, it has shown its growth potential in the past few years on the academic as well as infrastructural front.

Vision

We envision a College that will serve as a centre of educational excellence and will uphold holistic development of the students from all corners of the state with a motto of *Dedication for Advancement*.

Mission

The college aims

- To create and disseminate knowledge to all walks of society for its welfare and development.
- To develop the critical thinking of the students to face challenges of the 21st century amidst the needs of the changing time;
- To nurture the leadership qualities among the students to enable them to lead the society towards excellence.
- To encourage the students to develop knowledge not just in their chosen disciplines but also in the cultures, traditions and sentiments of the people living together
- To enable the students to pursue their chosen careers with distinction.
- To create responsible citizens equipped to assess received opinion, make independent judgments, and value the transforming power of imagination

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The college has affordable fee structure for all programmes
2. The college is a Pollution free, Eco-friendly campus
3. The college has sufficient land for further expansion and development
4. The college has smart classrooms and projectors for effective curriculum transaction.
5. The college has well qualified teachers for effective curriculum implementation.
6. The college has nice student teacher ratio as 7:1.
7. The college offers vocational education on computer and floriculture
8. The college has active mentorship programme
9. The college has a decentralized governance in form of different committees
10. The college has a quick grievance redressal mechanism.
11. The college has code of conduct for all stake holders.
12. The college has transparency in fund utilization and the external and internal funds are audited regularly.
13. The college has IQAC which monitors the activities of the college and takes initiative for qualitative growth.
14. The college has feedback mechanism for the growth of the curriculum implementation, infrastructure and governance.
15. The college has different units like NSS, NCC, RRC, YRC, Eco and Sanitation Club and Entrepreneurship Skill Development Club for community outreach and extension activities.
16. The college offers transport facility to both teachers and students
17. The college has uninterrupted power backup in the form of online UPS and Generators
18. The college has separate hostel for boys
19. The college has many best practices like *Earn while you Learn*, *Zisaji Freeship*, *No Plastic Zone*, *Students' Facility Center*.
20. The college encourages academic excellence in the form Academic Excellence award and Governor's award
21. The college is under CCTV surveillance, makes use of solar power, and has sufficient water facility and large green landscape.

Institutional Weakness

1. The college is not covered under 12(B) of UGC
2. The college lacks in sufficient classrooms to introduce new programmes and courses
3. The college offers only Arts stream and has no certificate or diploma courses
4. The college doesn't have an Auditorium, day care center, health center, staff quarter, boys and girls common room, language laboratory, museum, gym and yoga center, conference hall, good approach road etc.
5. The college has not organised any training program for non-teaching staff
6. The college library has no online archive and no access to online resources.
7. The college has done no minor and major research projects and has conducted no national and international seminars sponsored by either UGC or ICSSR
8. No eminent academician/visitor has visited departments for guest lectures and interactive sessions.
9. The college lacks permanent faculty against sanctioned posts in many departments.

Institutional Opportunity

1. Sufficient land is available for further infrastructure development
2. The college has immense scope for addition of new streams and programmes
3. College can provide life skills programmes to help students to find employment
4. The faculty can carry out research projects
5. The college has scope to tap UGC, ICSSR and other schemes and funds
6. The college can create linkages and Mous with other institutes and universities
7. Entrepreneurship Skill Development Club can be effectively used for start ups and enhance scope for future employability

Institutional Challenge

1. The college faces financial constraints for construction and maintenance of infrastructure since it solely depends on financial support from government.
2. The college is unable to introduce new courses and streams with the existing infrastructural facilities.
3. The college is unable to construct a separate library building and reading room space for teachers and students
4. The college is unable to provide internet facility to the students for the lack of broadband line in the area.
5. The college needs to develop proper waste management system for all types of wastes.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college being affiliated to Nagaland University follows the curriculum framed by the University. But the delivery and implementation of the curriculum is done through a well planned and documented process. The various departments and committees, Academic Calendar, innovative teaching learning methods and continuous and comprehensive evaluation ensure effective curriculum implementation.

The college has made regular modifications in terms of courses, pedagogy, evaluation process and infrastructure to implement the curriculum in an effective manner and make it learner-centred. The college library provides the teachers and students with adequate learning resources to ensure effective curriculum transaction.

The college provides flexibility to the students in the choice of subjects and courses. The college also provides value added courses imparting transferable and life skills. Several courses are offered in the institution that integrates cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum. The expertise of the teachers has helped implementing such courses effectively.

The feedback mechanism facilitates qualitative growth of the curriculum delivery. Feedback on curriculum is collected from teachers, students and Alumni and inputs are informed to university and members represented in Board of Undergraduate Studies for necessary action. Feedback on teaching learning process ensures successful classroom transaction and feedback on infrastructure and governance helps college make qualitative changes.

Teaching-learning and Evaluation

The admission process of the college is transparent and the college make efforts to cater to students from different social, economic, cultural and geographical background.

The institution assesses the learning levels of the students prior to the commencement of the course. The institution also organises Orientation Programme to familiarise the students with the courses and assessment procedure. The teachers identify the advanced and slow learners and accordingly devise strategies to enhance the students' knowledge and skills. The institute also runs mentoring programme to take care of their academic issues.

The institution follows comprehensive student-centric methods aiming at holistic development of the students as well as enhancing their learning experiences. The institution provides smart classroom facilities to the students that facilitate blended learning. The teachers use e-learning resources to make the whole teaching learning process motivating and interactive. The students are encouraged to think critically and creatively while working on assignments, projects, group discussion and other tasks. The institution has set up various committees and clubs for facilitating experiential learning and to help the students fully realise and develop their talents and skills.

The evaluation system of the college is transparent and the college has initiated many reforms on its own for the academic development of the students, smooth functioning of the examination process and for maintaining confidentiality of the system. Continuous and comprehensive internal assessment system helps to achieve the specific objectives of each course. The institution has an effective mechanism to redress the grievances related to evaluation system.

Research, Innovations and Extension

Being an undergraduate college and having no postgraduate department, the institution has less scope for research activities. Nevertheless, the college has shown its concern in research activities and has recently created the Research Committee. The teachers are encouraged to attend conferences, seminars and workshops. Duty leave and study leave are granted to pursue research activities. The teachers have also published research articles in national and international journals.

The college library and e-library are equipped with adequate resources for research activities. The college organises field trips, institutional tours, special lectures and seminars for the teachers and students. The college also encourages the staff and students to come up with innovative ideas. The college has established Entrepreneurship Skill Development Club to enrich the entrepreneurial skills of students.

The institution always participates in different extension activities in and outside the campus throughout the year to engage the students in different community oriented activities and to develop a sense of social responsibility. The institution has active NCC female (Sr) wing, NSS unit, Red Ribbon Club (RRC) and Youth Red Cross etc. which have already participated in different extension activities like Shramdaan, Parivesh Bachao Movement rally, National Integration Camp rally, Women's Day Celebration rally, No Tobacco Day and Fire Hazards and Safety. The college also actively participates in the election process of the state. The teachers are members of Electorate Literacy club, student ambassadors, and nodal officers and create awareness among the voters. The teachers also act as Micro-observers, Polling Personnel, and Counting supervisors during election.

Infrastructure and Learning Resources

Zisaji Presidency College is spread over 50 acres of land with abundant greenery and has adequate facilities for all academic and administrative purposes. The classrooms are spacious, well ventilated and equipped with interactive boards, projectors, computers, good quality and comfortable furniture.

The college also has a computer lab which can accommodate 30 students. The floriculture farm of the college has three poly houses and flower beds to provide hands on training in gardening to the students.

The college has well equipped library with more than 5000 books and 30 journals, magazines and newspapers and a reading space for the students. The college has also set up one e-library for the students where they can access more than 1000 e-books.

The college has opened a Career Resource Centre where the students are provided academic counselling for different competitive examinations. The college has also set up a Students' Facility Center to provide the stationary items and books to the students at a discount rate.

The college has its own playground as well as two smaller grounds to hold sports events. Adequate facilities are provided to students for games and sports. The college has a spacious front open space to hold different cultural activities and equipments to cover it when necessary.

To facilitate uninterrupted power supply the college has its own UPS and generators. To help monitor the campus activities, CCTVs are installed at strategic places.

The college regularly assesses its infrastructure and takes necessary steps for new construction and its up-gradation and maintenance.

Student Support and Progression

The college has initiated various mechanisms to support the students and lower the drop out ratio. Almost all students get benefit of Post-matric scholarship provided by the government. The college with the help of teachers' contribution has introduced *Zisaji Freeship* for the meritorious students having financial constraints. Schemes like *Earn while you Learn* have been introduced to help the students financially.

The college has set up a Career Resource Center for the students and the Guidance and Counselling Cell has been introduced to enlighten the students about their job prospects. The college also offers remedial coaching and personal counselling to all learners. The college is also offering vocational education in computer and floriculture to enhance their skills for future jobs and enrich their entrepreneurship abilities. The college encourages the students for higher education and has even set up a study center of IGNOU to facilitate higher education to the students who cannot pursue it outside for personal reasons.

The college has a robust mechanism to address the students' grievances. Committees like Grievance Redressal Committee, Anti-ragging committee, Anti-sexual harassment committee are functional in the college for timely redressal of students' complaints.

The students have a recognized and democratically elected Students' Union and students are also represented

in different committees of the college. The college has a recognized Alumni Association which works closely with the students and the institution by providing guidance and helping both in cash and kind. The alumni are also represented in quality enhancement decisions of the college.

Governance, Leadership and Management

Since the college is a government college decisions like annual budget allocation, recruitment of teaching and non-teaching staff, infrastructural development, student welfare schemes are managed by the Department of Higher Education, Government of Nagaland.

Internal decision-making regarding academic and administrative functioning is participatory. The responsibilities of the institution have been decentralised by formulation of different committees which carry out their respective duties with autonomy. The perspective plan for academic and infrastructural development of the college is prepared by IQAC and the plans to implement are made in the staff council meeting.

Principal, being the Head of the Institution, coordinates and supervises all the activities (administrative, academic and financial) of the college. Not only the faculty members but also the students are encouraged to participate in the execution and management of different activities of the college.

The teaching faculty are encouraged to join faculty development programmes to enrich their knowledge and skill. The support staffs are also sent to different training programmes to enhance their administrative competence.

The institution conducts audit of internal and external funds regularly. The expenditure of government grants under plan and non-plan is externally audited by Department of Higher Education through office of the Accountant General of Nagaland. The expenditure of the internal fund is audited by Chartered Accountant.

IQAC plays an important role in monitoring the implementation of the plans and policies of the college, collecting the feedback from different stake holders and ensuring qualitative growth of the college.

Institutional Values and Best Practices

The college always attempts to demonstrate best institutional values and practices. It vigorously addresses issues related to gender sensitivity, environmental consciousness and sustainability. The college has also installed CCTV cameras inside the campus to ensure safety and security. The college has also made the campus Plastic-free Zone. The college has made separate refuse for bio-degradable and non-biodegradable garbage. The solid wastes which are biodegradable are used for composting. Rain water harvesting is practised in the floriculture project to water the plants and in the boys' hostel for other purposes. The college uses LED bulbs for lighting purpose. The college also uses renewable energy resources and has installed solar powered street lights.

The college has procured two buses for the staff and the students to encourage public transport system. The different units and clubs of the college regularly participate in plantation of trees and ensure an Eco-friendly campus.

The institution also organises different programmes and celebrates national days and festivals to create

consciousness among the students for national identities and symbols, fundamental rights and duties. Institutional Code of Conduct is available for the Principal, teaching staff, non-teaching staff, students and visitors of the college.

The college maintains complete transparency in its financial, academic and administrative and auxiliary functions. Moreover, the college has adopted many best practices like *Earn while you Learn*, *Career Resource Center* and *No Plastic Zone*.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ZISAJI PRESIDENCY COLLEGE
Address	ZISAJI PRESIDENCY COLLEGE, KIPHIRE NAGALAND, 798611
City	KIPHIRE
State	Nagaland
Pin	798611
Website	www.zisaji.org.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	HELEN JAMIR	03863-225626	9862124951	-	principalzpc@gmail.com
IQAC / CIQA coordinator	DEBASHISH PANIGRAHI	-	8974993818	-	debashish_bls@yahoo.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	10-07-1997

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Nagaland	Nagaland University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	ZISAJI PRESIDENCY COLLEGE, KIPHIRE NAGALAND, 798611	Hill	50	1000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics	36	HIGHER SECONDARY	English	300	64
UG	BA,Education	36	HIGHER SECONDARY	English	300	109
UG	BA,English	36	HIGHER SECONDARY	English	300	29
UG	BA,History	36	HIGHER SECONDARY	English	300	121
UG	BA,Political Science	36	HIGHER SECONDARY	English	300	153
UG	BA,Economics Honours	36	HIGHER SECONDARY	English	90	15
UG	BA,English Honours	36	HIGHER SECONDARY	English	90	21
UG	BA,Education Honours	36	HIGHER SECONDARY	English	90	9
UG	BA,History Honours	36	HIGHER SECONDARY	English	90	16
UG	BA,Political Science Honours	36	HIGHER SECONDARY	English	90	45
UG	BA,Environmental Studies	12	SEMESTER FOUR	English	100	52

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				16			
Recruited	0	0	0	0	0	0	0	0	9	2	0	11
Yet to Recruit	0				0				5			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	12	2	0	14
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	6	3	0	9
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	4	0	0	4
PG	0	0	0	0	0	0	4	0	0	4

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	0	0	8

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	91	1	0
	Female	65	1	0	0	66
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	62	71	81	90
	Female	39	46	48	64
	Others	0	0	0	0
OBC	Male	1	1	0	1
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	1	1	1	1
	Female	1	1	3	2
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		104	120	133	158

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 99

File Description	Document
Institutional Data in Prescribed Format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
11	11	11	11	8

2 Students

2.1

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
158	133	120	104	80

File Description	Document
Institutional Data in Prescribed Format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
372	372	372	372	283

File Description	Document
Institutional Data in Prescribed Format	View Document

2.3**Number of outgoing / final year students year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
37	24	28	5	4
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3 Teachers**3.1****Number of full time teachers year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
16	18	17	18	17
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3.2**Number of sanctioned posts year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
16	16	16	16	16
File Description		Document		
Institutional Data in Prescribed Format		View Document		

4 Institution**4.1****Total number of classrooms and seminar halls****Response: 8****4.2****Number of computers**

Response: 38

4.3

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
17.75	11.47	13.20	8.12	7.09

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Zisaji Presidency College being an affiliated college under Nagaland University follows the curriculum and syllabus prescribed by the University. Within the prescribed framework the College ensures effective curriculum delivery.

The Principal conducts faculty meetings and staff meetings to discuss the various curricular, co-curricular and extra-curricular activities to be conducted in the College before the beginning of an Academic Year. Keeping in view the Academic Calendar of Nagaland University, Calendar of State Government and action plan submitted by different committees the **Academic Calendar** of the College is prepared and published in the notice board and the college website.

At the beginning of each semester various departments conduct department meetings for course distribution among the teachers and even an action plan for departmental activities are also discussed. Accordingly, the teachers prepare the **Lesson Plan and final Time Table** for the students is prepared. Students are informed about the academic calendar, time table, syllabus and the lesson plan in each department through notice board and in classrooms and partly in college website.

Blended Learning method and participative learning is used for effective curriculum delivery and creating a learner centric classroom environment. Students are given home work for in depth study. Classroom attendance of students is recorded and is notified to them on a monthly basis.

The **college library** provides the teachers and students with adequate learning resources to facilitate effective curriculum delivery. Even space for reading is provided for the teachers and students inside the library.

Department meetings are held periodically to monitor the progress of syllabus and review the activities conducted. If the progress of syllabus is not as per the lesson plan then compensatory classes are conducted for strict adherence to lesson plan.

Students are **assessed continuously and comprehensively** of their skills through class tests, assignments, projects, seminars, group discussions, quiz and debates on relevant topics based on the syllabus. The Examination Branch takes care of the schedule, question paper distribution and other necessary arrangements for smooth conduct of these assessments. The performance of the students is informed to the students as well as their parents. The End-Term Examination is held as per the University schedule and guidelines and the final result is prepared accordingly for onward submission to the University.

*Apart from that **Unit tests** are conducted by the teachers to review the students' progress in each unit. Accordingly **regular tutorial and remedial classes** are also conducted for the slow learners. The college*

also conducts **Model Test** for the new entrants to help them know the semester examination system.

The college makes use of **Feedback mechanism** for the students in order to get their feedback on the curriculum transaction and delivery. The IQAC monitors the feedback mechanism and analyses the feedback on curriculum delivery for further improvement. The teachers are also encouraged to attend **Refresher Course, Orientation Course, Seminars and Workshops** to update their knowledge in their respective field and a copy of their certificate is submitted to IQAC for documentation.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 5.81

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 66.67

1.2.1.1 How many new courses are introduced within the last five years

Response: 66

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 54.55

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 6

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Several courses are offered in the institution that integrates cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum. Some courses are elective whereas some are core courses.

GENDER

In the Department of Political Science **Women and Politics in India (POL 505)** enables the students to recognize the worth of women in political development, to understand the linkage of women and politics and the value of women empowerment.

The Department of English offers **Indian Women Writing in English (ELENG 604)** which enables the students to understand the gender issues of India in a cultural and historical context as expressed by Indian women writers.

ENVIRONMENT AND SUSTAINABILITY

There are two papers in **Environmental Studies (EVS I and EVS II)** which deal with issues related to environment and sustainability as a part of the syllabus.

In the Department of Economics, **Economics of Environment (ECO 602)** deals with environment and sustainability. It enables students to understand the concept of environment and ecology, concepts and indicators of sustainable development and to learn the value of environmental goods.

HUMAN VALUES AND PROFESSIONAL ETHICS

In the Department of Education, **Peace and Human Rights (EDN 504)** enables the students to learn the need and significance of peace in conflict ridden society and to acquire knowledge about human values, rights and different organizations dealing with such issues. *Guidance and Counselling in Education (EDU 602)* deals with Human Values and professional ethics.

Department of Political Science offers **Issues in World Politics (POL 502)** which covers the origin and growth of Human Rights. **Human Rights (POL 504)** covers origin and historic development of human rights and develops awareness on the value of Human rights in India and the world. It also enables the students to identify the challenges to human rights. **Conflict and Peace Studies (POL 604)** covers theories of conflict, importance of peace and human values and Gandhiji's idea of Ahimsa as a tool of conflict management.

Apart from that volunteers in NSS, YRC, Eco and Sanitation Club and cadets of NCC actively participate in tree plantation, environmental awareness programmes, cleanliness programmes and other social services. Volunteers of RRC (Red Ribbon Club) participates in AIDS awareness and blood donation programmes.

List of Core Courses

Sl No	Course Code	Name of the Course	Affiliation
1	EVS I	Environmental Studies I	Nagaland University
2	EVS II	Environmental Studies II	Nagaland University
3	POL-502	Issues in World Politics	Nagaland University
4	ECO-602	Economics of Environment	Nagaland University

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years**Response:** 2**1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years****Response:** 2**File Description**

Details of the value-added courses imparting transferable and life skills

Document[View Document](#)**1.3.3 Percentage of students undertaking field projects / internships****Response:** 26.58**1.3.3.1 Number of students undertaking field projects or internships****Response:** 42**File Description**

Institutional data in prescribed format

Document[View Document](#)**1.4 Feedback System****1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise****Response:** C. Any 2 of the above**File Description**

Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management

Document[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:**Response:** B. Feedback collected, analysed and action has been taken

File Description	Document
URL for feedback report	View Document

NAAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 2.37

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	4	3	4	1

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 16.54

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
58	64	61	52	56

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
250	250	250	250	190

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 32.75

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
155	129	118	102	80

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The students taking admission to this institution come from different institutions of the district and even from other districts and states. Their language skills, subject competence, acquaintance with educational technology and motivation for learning differ from each other. The Institution assesses the learning levels of the students prior to the commencement of the course for which their performance in the qualifying examination and grading in other skills becomes an indicator. The institute organises Orientation Programme before the commencement of each semester to familiarise the students with the courses and assessment procedure. The institute creates a student friendly environment so that students can freely discuss their strengths and weakness with the teachers.

The assessment after admission is done through Continuous and Comprehensive Evaluation like Home Assignments, Unit tests, Class Tests, Group Discussion, Seminars, Quiz, Debates and even through Classroom Interaction. Model tests are conducted specially for the new entrants to semester system to let them know the university examination pattern. The teachers identify the advanced and slow learners based on their response, articulation of ideas, curiosity and participation in the teaching-learning process. Having identified these students, the teachers devise strategies to enhance the students' knowledge and skills.

Special attention is also given to the slow learners in tutorial classes and remedial classes in a smaller group of students. Advanced learners are encouraged to make best use of library for intensive study of the subject, present papers in seminars organised in the college and participate in literary competitions organised by the college and outside institutions. They are also encouraged to prepare for competitive examinations in Zisaji Career Resource Centre where teachers are available to help them in different subjects. The institute also runs mentoring programme where a group of students get a teacher as their mentor to take care of their academic issues. The Institution also conducts regular field study in order to help the students to have the first hand knowledge. The teachers make themselves available in the campus to assist the students at their time of need.

The Institution organises athletic, literary and cultural programs for the students to showcase their potential and creativity. The institution has also set up a computer lab and floriculture set up to enhance the skills of students in computer and gardening. Even skill development programmes are organised to assist students develop their skills in different fields which will help them in future life. The institute encourages the students to participate in different outside programmes to develop their life skills. Wall Magazine and College Magazine 'Aspire' also act as a platform for enriching and developing the creativity and critical thinking of the students. The Guidance and Counselling Cell of the committee periodically organises different programmes for the students to enlighten them about their future career.

2.2.2 Student - Full time teacher ratio

Response: 79:8

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The Institution follows comprehensive student-centric methods aiming at holistic development of the students as well as enhancing their learning experiences.

The Institution provides smart classroom facilities to the students that facilitate blended learning. The teachers use e-learning resources like Youtube, Swayamprabha, video lectures etc in the classrooms to make the whole teaching learning process interesting and interactive. The teachers encourage class room discussions and raise questions for the development of critical thinking of the students. A zeal for searching answers from different sources enhances the research skill of the students and encourages self study. The students are also asked to carry out individual projects in different courses and submit project reports which enable them to have a firsthand knowledge beyond text books. Besides tutorial classes and remedial classes are conducted with smaller group of students for better interaction and individual attention.

All the students are also actively involved in the various academic activities such as peer learning, assignments, quiz and debates etc which broadens their mental horizon. Different departments organise seminars and group discussions for the students to share their ideas on different topics and offer a platform for discussion. Debates are often organised on contemporary issues to develop their critical thinking.

Workshops are also organised to develop the skills of students in different fields. Visits to other institutes on educational trips are also organised for the students. The institute also encourages the students to participate in conferences for exposure and group interaction.

The Institution has set up various co-curricular and extra-curricular activities related committees and clubs for facilitating experiential learning and to help the students fully realise and develop their talents and skills. The students are encouraged to be volunteers of NSS, RRC (Red Ribbon Club), YRC (Youth Red Cross) and join NCC to be a part of experiential learning. Cultural activities are organised regularly to enlighten the students about the values and practices of the country in general. The spirit of team work is strengthened by encouraging the students to participate in different extension activities. The Institution also invites experts from different fields and activists from different organisations for interaction with students on different subject matters.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 87.5

2.3.2.1 Number of teachers using ICT

Response: 14

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 158:15

2.3.3.1 Number of mentors

Response: 15

2.3.4 Innovation and creativity in teaching-learning

Response:

Innovation in teaching-learning process:

The Institution encourages the teachers to adopt innovative practices in teaching and learning process. There have been significant improvements in the teaching approaches and methods of the teachers to render quality education to the students. The different innovative methods used by teachers may be noted as follows:

The classrooms are converted into smart classrooms or equipped with projectors to create a better teaching learning environment.

The teachers are facilitating the learning process through Power Point Presentation in the classrooms

The teachers also use Documentary Movies and Instructional Videos related to the syllabus for better understanding of the subject content.

The teachers also use YouTube Lectures, maps, posters, slogans, etc. to make class more interesting and effective.

For language classes the teachers use audio system for better understanding of the sound system of language.

Even teachers take the students outside from their formal classrooms to kill the monotony and bring freshness in the teaching learning environment.

The teachers also take the students on field trip for project work to generate interest among students.

The college is also providing e-library to the students for access to already stored e-books.

The teachers encourage group learning by creating groups by mixing slow learners and advanced learners. The mixture of such students facilitate peer teaching.

The teachers conduct unit tests at the end of each unit to identify the slow learners and take remedial classes to help them out.

The college has introduced mentoring programme to help students having academic issues and stress related problems.

Teaching learning process is also taken out of the traditional classrooms by the usage of e-learning tools like Whatsapp. The social media has been a successful platform among the teachers and students for discussion and sharing of study materials.

Creativity in teaching-learning:

The Institution has set up various co-curricular and extra-curricular related committees and clubs in order to help the students to fully realise and develop their talent and skill. The different activities conducted by the college to encourage creativity are as follows:

The teachers conduct Seminars, Lectures, Quiz, Debate, Group Discussion, Oral Test, Spelling Bee, etc., in order to assess the learning outcomes of students. The students are fully involved in preparation of their assignment papers, seminar presentation, projects, etc., using their own creativity.

Paper presentations are often encouraged to develop the critical thinking and presentation skill of the students.

In order to provide platform for the students to express their creativity various extra-curricular activities such as Painting competition, Essay writing, Poetry writing, Singing, Dancing, Drama, Elocution, Extempore speech, Photography, etc., are conducted. Wall Magazine and College Annual Magazine *Aspire* provide platform to the students to sharpen their literary skills and creativity.

Through the various Skill Development Programmes conducted by the college, the students are encouraged to use their creativity in making handicrafts from reusable and local products.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 107.5

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 12.83

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	3	2	2

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 12.69

2.4.3.1 Total experience of full-time teachers

Response: 203

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 5.81

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 36.25

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	6	5	6	6

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Apart from the new guidelines of the University under Semester system being followed, the college has initiated many reforms on its own for the academic development of the students, smooth functioning of the examination process and for maintaining confidentiality of the system. The reforms initiated by the college on its own are as follows:-

- The Institution has been following the central evaluation system in the Term End Examination.
- *The answer sheets are properly coded before supplying the answer scripts to the examiners to maintain the confidentiality of Answer Scripts and to avoid all type of malfunctioning in evaluation process.*
- Sufficient time is given to the Departments and students in the Internal assessment Schedule for the

preparation of Examination and Evaluation of the Scripts.

- *30 marks on internal assessment is divided into 3 (three) internal assessments carrying ten (10) marks each. First internal assessment is written class test for 10 marks for all students. Second internal assessment is home assignment in which all the students are given different topics based on the syllabus and local relevance. The third internal assessment for general category students is conducted in the form of Group Discussion, Debate and Quiz. Honours students are asked to prepare and present Seminar Papers on different topics basing on their syllabus and local applicability.*
- Students who fail to qualify the internal assessment due to absence for ill health or participation in extra-curricular activities are given one chance in an alternative date to improve their score.
- *Unit Test has been introduced by the College to make the performance of the students better. The Test is conducted by the subject teachers of each department after the completion of each unit. This helps the students to know their potential for the forth coming examination and helps them to learn time management for the final examination.*
- Besides, the teachers often conduct surprise tests in classrooms like subjective test, objective test, oral test or quiz to assess the progress of students in the ongoing topic.
- During the Term End Examination, an Examination Inspection team is constituted from the senior faculty members to evaluate the conduct of examination.

The college maintains the database of the examination process and evaluation.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The whole internal assessment system is transparent and rigorous. The following system is followed to make the internal assessment system effective and value based.

- The tentative timing of the internal assessment is informed to the teachers and students in Academic Calendar at the beginning of the each semester for coordination and transparency. Specific dates are notified fifteen days before the commencement of tests.
- Instead of one internal assessment the college has adopted three internal assessments for Continuous evaluation. The different types of assessment are like Assignment, Class test, Debate, Group Discussion, Quiz and Seminar which prolong for the whole semester. Sometimes students are asked to submit more than one assignment for internal assessment. In some courses field study and project work are given emphasis.
- The question papers are prepared with full confidentiality by the examination branch by collecting three (3) sets of question papers from different teachers of the department. The question paper for class test is prepared with varieties of questions like multiple choice, short answer type and essay type questions. Such varieties of questions help the teachers to evaluate thoroughly the students' competence in the

subject.

- Questions and topics are selected to evaluate the independent learning and mental aptitude of the students.
- The marks obtained by the students in each internal assessment are displayed in the notice board within a week of completion of the assessment. This allows the student to perform better in the next assessment.
- Seminars, Group Discussions, Debates and Quiz are conducted by the department with the presence of all the faculty members of the Department. This also gives ample scope to the students to enhance their behavioural approach, and skills in writing, communication and presentation.
- Besides the teachers conduct Unit tests after the completion of each unit and surprise tests to assess the conceptual understanding of the students.
- The college also conducts Model Test on the university pattern for First semester students to make them well versed with the Term End examination.
- The Answer Scripts of Class Test, assignments and seminar papers after evaluation are shown to the students with necessary feedbacks to maintain transparency and further development. The teachers also discuss the patterns to follow while answering the questions.

The students failing in internal assessment are given one time opportunity as improvement test to get through and appear the Term End Examination.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Since the Vice-Principal is in-charge of examination, all grievances regarding the internal assessments are redressed from his office. At first, students are encouraged to approach the concerned teacher for any grievances related to internal assessment. If the student is not satisfied with the concerned teacher or if the student does not want to approach the concerned teacher directly then s/he is free to address the matter to the Vice-Principal (Examination in charge) or Principal (Center Superintendent) where the problems are dealt cordially and with integrity. Any grievance related to internal assessment is resolved within a week. In case of any changes made in tabulation the corrected marks are notified again to the students and a copy is also forwarded to the Controller of Examinations of university for necessary changes.

The college notifies regarding any examination two weeks before the scheduled date and issues the admit card one week before the examination to redress any grievance within time. During examination days the college makes special arrangements for students having health issues to address their grievances.

The grievances related to evaluation in Term End examinations of fourth semester and sixth semester are directly dealt by the University where the students are given a time frame of 15 days to apply for re-

evaluation through the Principal of the college.

The grievances related to the conduct of examination are addressed either to the Vice-Principal or the Principal. Even during the examination days Examination Inspection Team is deputed to inspect the examination process and address to immediate grievances of students. Other such grievances are discussed in the staff council meeting and appropriate measures are taken to resolve the issues at the earliest possible keeping in view the urgency of the matter.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The academic calendar is published in the institution website, college prospectus and notice board for wide publication. The Institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation in both Odd semester and Even semester. The tentative period of internal assessment in academic calendar of the Institution is prepared on the time table of Nagaland University. Continuous Internal Evaluation is based on three types of assessments and unit tests. Specific dates of internal assessment are decided in the HOD meeting with examination branch and are notified to the students two weeks before the commencement of examination. The internal assessment in Odd semester is conducted in the month of August and September and in Even semester in the month of February and March. Dates of unit tests are decided by the concerned teacher and are reflected in the lesson plan.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Yes, the programme outcomes, programme specific outcomes and course outcomes of different programs offered by the institution are stated and displayed on the College website and communicated to the teachers and students at the beginning of the session along with syllabus.

Teachers and students are informed about the availability of programme outcome, programme specific outcome and course outcome in the institutional website. Apart from that the teachers and students get copy of these details in the syllabus provided to them. Such details help the teachers prepare their lesson plan and decide on the pedagogic strategies. The teachers also discuss about the information in detail during the orientation programme held at the beginning of each semester.

File Description	Document
Any additional information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The institution adopts various methods for the effective attainment of Program Outcomes, Program specific outcomes and Course outcomes. The institution practices continuous internal assessment at the level of the college. Assessments like assignments, class test, seminars, group discussion, debate, quiz, project works are done all through the semester to evaluate the learning outcomes. The teachers also conduct unit tests after the completion of each unit in their respective papers to assess the depth of learning in that unit. The teachers identify slow learners and remedial classes are conducted to raise their academic standard. Such formative assessments help teachers devise their pedagogical strategies to ensure successful attainment of the course outcome.

The institution also follows university level End-Term examination at the end of each semester. The evaluation is done through the centralised evaluation system at the institutional level or externally by the university. Such summative assessment gives the institution scope to evaluate the attainment of course outcomes.

To improve the level of attainment the students are also evaluated on the basis of their attendance, classroom participation, receptiveness, motivation in the classroom, and participation in the outside competitions. The institute ensures efficient and effective participation of students in various curricular, co-curricular and extracurricular activities.

The institution adopts the SGPA and CGPA grading system to assess the level of attainment of programme outcome, program specific outcome and course outcome by the students. The seven point grading system is adopted by the institution and the grading range is given in the following table:

Grade	Marks	Grade Points
O	80 and above	7
A	70 to 79.99	6
B	60 to 69.99	5
C	55 to 59.99	4
D	50 to 54.99	3
E	45 to 49.99	2
F	Less than 44.99	1

The assessment of individual course is done on the basis of marks only, but the marks are converted into Grade points and the final grade is calculated after considering the credit point allotted to the given course. The grade F is considered as failed in the given course.

2.6.3 Average pass percentage of Students

Response: 82.05

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 32

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 39

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.47

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Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 86

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The Institution facilitates an ecosystem for innovations and creation and transfer of knowledge in many ways. The Literary Committee organizes competition on various literary activities like Painting, Quiz, Debate, Abstract Art, Extempore Speech, Photo Competition, Storytelling and Essay writing. The College encourages the students and faculty members to expose their writing skills like poems, stories and other articles through the annual College Magazine named 'Aspire'. The College organizes seminars and awareness programs on a variety of burning social issues for imparting knowledge and developing

innovative ideas among the students and faculty.

The Institution provides facilities like Library with reading room both for students and teachers, smart classrooms, ICT enabled facility in some rooms, Projectors and other related electronic gadgets. The college has established an e-library where teachers and students can access to more than 1000 e-books.

The College also encourages its faculty members to engage with doctoral and other research activities and to participate in seminars and conferences. The Institution has a Research Committee to ensure research culture among faculty members and students. It motivates the teachers to undertake minor and major projects from various funding agencies. It also provides guidance for publication of papers/articles in reputed journals.

The Institution is trying its best in the collection of reference books and other related study materials for facilitating research activities. The following facilities are available in the main library for the researchers: Books on research methodology, Encyclopaedia, Journals, Magazines, daily newspapers, Uninterrupted power supply and Reprographic facility for rarest copies.

The Institution has also created Entrepreneurship Skill Development Club to enrich and sharpen the entrepreneurship skills of the students. The club also organises workshops and vocational education training programs for the students. The students also visit other educational institutions to gain knowledge in different skills.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 3

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	1

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.02

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	1	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.76

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	2	1	7	3

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The Institute always organizes different extension activities in and outside the campus throughout the year to engage the students in different community oriented activities to develop a sense of social responsibility, service orientation and holistic development. The Institute has active NCC female (Sr) wing, NSS unit, Red Ribbon Club (RRC), Youth Red Cross Unit, Eco and Sanitation Club and Entrepreneurship Skill Development Club.

The **NSS Unit** of Zisaji Presidency College is committed to the cause of social upliftment by serving the people. The volunteers participate in Shramdaan like cleaning activities, drinking water distribution to visitors in the public ground during grand festivals. They also participate in Parivesh Bachao movement rally, National Youth Day celebration rally, Health Campaign rally, National Integration rally jointly with various organizations/institutions/schools at Kiphire town and rural areas. Every year in each academic session, one special camp for seven (7) days is organized. The NSS programme officer assisted by other faculty members lead the volunteers for extension activities outside the college campus.

The NCC Unit of the college has been introduced in October 2011 under 1st Naga Girls Bn, and has been continuously participating in various combined annual training Camps, National Integration Camps and in the Pre-RDC Camp. Besides, people from the neighbouring community, students from different schools and different NCC units are invited to the college in different programmes which promotes neighbourhood-community network. Moreover, the NCC units of the college are committed to stand with the community at times of harsh conditions such as natural calamity. The NCC unit has done many extension activities like Cleanliness Drive at public places, Mass Awareness Rally and Nukkad Natak on Swachhata Hi Sewa and awareness rally on Road Safety etc.

The **Red Ribbon Club** was introduced in 2010 to encourage students to actively involve in awareness campaigns about HIV/AIDS and other health related issues. The RRC volunteers take part in various programmes conducted by NSACS, DAPCU, Kiphire District Health Society and other departments in the district. The RRC volunteers donate blood as and when necessary and take part in different community programs.

The **Youth Red Cross Unit** of the college organises programs to sensitize the students about Blood Donation and disaster management. The **Eco and Sanitation Club** motivates the students to create an eco-friendly environment and encourages them for sustainable living. The volunteers participate in tree plantation and management of waste products. The volunteers also ensure the hygiene of the washrooms and the campus. Under the initiative of this club the college is harnessing solar energy for street lights. The club has started the initiative of making the campus Plastic-free Zone. **Entrepreneurship Skill Development Club** is newly constructed club of the college that works towards the development of entrepreneurs skill and help the people become entrepreneurs. The club organises programs and workshops to enlighten the community about the scope of entrepreneurs in the local context and different schemes of the government which they can avail. Such initiative has been taken to face the challenge of unemployment in this locality.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years**Response:** 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Number of awards for extension activities in last 5 years

[View Document](#)**3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years****Response:** 27

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	11	4	2	5

File Description**Document**

Number of extension and outreach programs conducted with industry,community etc for the last five years

[View Document](#)**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years****Response:** 49.59

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-

Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	83	52	62	61

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 1

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 1

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Zisaji Presidency College is spread over 50 acres of land with abundant greenery and has one Academic cum Administrative building for all academic and administrative purposes.

The College has a total of eight spacious and well furnished classrooms. Out of eight classrooms three classrooms are smart classrooms and one classroom is equipped with projector. Two more projectors are available for use as and when necessary. Six classrooms have a sitting capacity of 50 students and two classrooms have sitting capacity of 20 students. All the classrooms have good quality and comfortable furniture, adequate light and well ventilated spacing.

The college has one computer lab with 31 laptops and can accommodate 30 students. The college is also having floriculture farm with area of 120 sq meter and 3 poly houses to provide hands on training in gardening to the students.

The college has provided two computers and a printer to the Teachers' Common Room for academic purposes. The college has made available two Xerox machines for reprography facilities in the library and outside for the students and teachers as well.

The college has well equipped library with more than 5000 books and 30 journals, magazines and newspapers. The library also provides a reading space for the students. The college has also set up one e-library having 5 computers for the students where they can access more than 1000 e-books. The library functions with library management software which is a part of Educational Institute Management Software (EDUXCEL).

The college has opened a Career Resource Centre where the students are provided academic counseling as well as study materials to prepare for different examination like UPSC, NPSC, SSC and Banking.

The college provides hostel facility for 50 boys inside the campus for outstation students. The college has also set up a Students' Facility Center to provide the stationary items and books to the students at a discount rate.

The college has two 5KV UPS to facilitate power supply to classrooms and lab. Moreover, one 5KV and one 1.5 KV generators are also available to satisfy the power demand of the college.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The College stresses on the optimal utilization of its facilities to hold different programs and events. The College has made arrangements to use the front open space of Academic cum Administrative Building to organize bigger events like Freshers' Day, Alumni Day, Cultural events etc. The open space has a size of 100x80 sq. ft. which can accommodate more than 500 persons.

The College is having its own playground constructed in the year 2019 for out-door sports and games measuring around 300x150 sq. ft. Apart from that the college has two smaller grounds of size 70x40 sq ft to hold events like volley ball, badminton, hand ball etc. The college also provides a room for storage of sports equipments. The following equipments are at present available for the students

SI No	Equipments	Quantity (pieces)
1	Yoga Mat	10
2	Carom Board	2
3	Chess Board	4
4	Badminton Racquet	4
5	Shuttle Cock	2 boxes
6	Badminton Net	2
7	Foot Ball	2
8	Foot Ball Net	2
9	Volley Ball	2
10	Volley Ball Net	2
11	Long Jump Stand	1
12	Shot-put	1
13	Javelin	1
14	Discus	1
15	Weighing Scale	1
16	Height Measurement Stand	1

The college has Games and Sports committee which holds Annual Games and Sports Meet for the students and takes care of different athletic events both inside and outside the campus. The college also provides First-Aid kit for the students in case of injuries. The Cultural committee of the college organizes Cultural Fest and other activities like Freshers' Day, Parting Social, Independence Day and Republic Day celebration etc. in the college. The college has its own tarpaulin to cover the open space during different programs and its own furniture to accommodate the students and guests.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 50

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**Response:** 20.08

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
6.98	2.68	0.64	0.98	1.37

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The College Library at present is functioning with library management software integrated with EDUXCEL Institute Management Software of version 1.0.0. The software was installed in the academic year 2018-19. Automation of the library system is currently limited to issue and return of books and keeping record of stock-in/purchase. The library is planning to introduce Bar-coding system soon. The library is also offering E-library facility where five computers are available for the students to search books in the library and access to more than 1000 e-books already stored.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment**Response:**

The college library has been making effort to stock books required as per the syllabi which are out of print and available only in university Libraries by getting a photo copy. The following are some of the books.

List of Rare Books of the book/manuscript	Name of the publisher	Name of the author	No. of copies	Year of publishing
From Naga animism to Veprari Epao		Epao, Veprari	01	NA

Christianity				
Baptist missions in Nagaland	Firma Private Limited, Calcutta	KLMPuthenpurakal, Joseph	03 (Photocopies)	1984
History of Christianity in Nagaland (a source material)	Shalom Ministry, Mokokchung	Ao, Bendangyabang	A.01	1998
History of Christianity in Nagaland: social change (1872-1972)	Shalom Ministry Publications, Bangalore	Ao, Bendangyabang	A.03 (Photocopies)	2004
Impact of Catholic church on Naga society	shodhganga.inflibnet.ac.in/handle/10603/48833	John, Thomas Supervised by N. Venuh	03 (Photocopies)	2013
		Accessed on 8th April, 2017		
History of American Baptist Mission in North-East India (1836-1950) Vol. 1	Mittal Publication, Delhi	Sangma, Milton S.	03 (Photocopies)	1987
A History of Nagas and Nagaland: Dynamics of Oral tradition in Village formation	Commonwealth Publishers, New Delhi	Sanyu, Visier	01 (Photocopy)	1998
The growth of Baptist Churches in Nagaland	Christian Literature Centre, Guwahati	Philip, P.T.	03 (Photocopies)	1983
History of the Baptist Church from 1950 to present time	Konyak M. Mankang Walim, Mon Mankang Theological College	M. Mankang Walim, Mon Mankang	M.02 (Photocopies)	2005
Naga Polity (D. Phil Thesis)	Gauhati University	Horam, M.	01	NA
History of the United States of America	Atlantic Publishers and Distributors, New Delhi	Jayapalan, N.	03 (Photocopies)	1999

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership

4.e-books
5.Databases

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.69

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.98	0.03	1.1	0.76	0.57

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 6.9

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 12

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution has effective policy to develop the IT infrastructure and it frequently updates its IT facilities to provide the best services to its students and staff. Infrastructural development and updation of IT facilities in the last five years is as following:

Year	Nature of Updation
2014-15	1 UPS purchased
2015-16	13 Laptops purchased
	2 Desktops procured
	2 Printers purchased
	2UPS purchased
	Battery for one inverter replaced
	1 LED Tv procured
2016-17	1 kv Voltage stabilizer procured
	1 500gb and 1 1tb Toshiba External hard disk purchased
2017-18	22 Laptops purchased for computer lab and smart classroom
	5 Desktops procured
	1 printer and 1 projector purchased
	5KVA online UPS purchased for computer lab
	Computer accessories like mouse and keyboard purchased for laptops
	5 UPS purchased
	1 Ricoh printer purchased
2018-19	7 Laptops and 10 Desktops purchased
	Smart Notice Board installed
	Operating system of Laptops and Desktops upgraded to Windows 10
	Kaspersky Internet Security installed in Laptops and Desktops
	LAN connectivity for Establishment and Library
	5KVA online UPS purchased for Smart Classrooms

The college is having its dynamic website which is updated from time to time. Important information on various events, notices and circulars is updated on the College website. For timely and easier communication important information are also circulated to the stakeholders through Social Media.

4.3.2 Student - Computer ratio**Response:** 79:19**4.3.3 Available bandwidth of internet connection in the Institution (Lease line)****Response:** <5 MBPS**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)****Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 18.15

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
2.15	1.36	3.505	1.34	1.51

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

At the beginning of each academic year the Principal with members of IQAC and conveners of different Committees in a joint meeting make the annual plan for the infrastructural development of the College and carry out the enhancement and maintenance of infrastructural facilities in the College and facilitate an

environment for effective teaching and learning. The members of IQAC audit the academic and physical facilities of the college in each semester. Even the committees which take care of different facilities inform about any requirements to IQAC or the Principal for immediate modifications.

The RUSA committee takes care of the infrastructural development and modifications of Computer Lab as well as floriculture farm. Maintenance of the Computer Lab at present is done by the District Computer Center of Kiphire. Procurement of ICTs equipments, furniture and other facilities is planned by IQAC.

The college has full time sweepers who take care of the cleanliness of the academic and administrative building. The volunteers of Eco and Sanitation Club ensure the hygiene of the common toilets and cleanliness of the campus. The college has full time gardeners who take care of the beautification of the campus and the floriculture farm. A staff member has been assigned to take care of the UPS and generators of the college. Another staff member has been assigned to take care of the ICT facilities of the college.

The college has installed a suggestion box for the students to suggest on the development of different facilities which is compiled by IQAC every week. The IQAC also takes annual feedback from the students on the infrastructure of the college. Such procedure helps IQAC in constructing the annual plan as well as fulfilling immediate requirements.

The Purchase and Audit committee calls for quotations in case of major purchase, renovations and repairing works and makes final decision after comparing market prices. For minor purchases and renovations concerned committees puts forward a request for the expenses to the Principal who sanctions the fund after due consideration and as per norms.

The college has Library committee which makes annual plan for the upgradation and maintenance of the library. The committee allocates the fund for each department and annual subscriptions after keeping aside the fund for maintenance of the library.

The Head of the departments convene departmental meetings to make plans for development of the department, to prepare the requisition of the books and other teaching aids.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 71.53

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
134	4	114	83	76

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 4.09

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	7	9	6	0

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses

7. Yoga and meditation**8. Personal Counselling****Response:** C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**Response:** 30.41

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
33	18	95	40	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 2.41

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
19	0	0	0	0

File Description	Document
Details of the students benefited by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 34.54

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	9	3	3

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 71.05

5.2.2.1 Number of outgoing students progressing to higher education

Response: 27

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The College Student Union was established in 1998. The Student Council Members were being elected through direct election till 2012. However since 2013 the elections are being conducted as per the recommendations of Lyngdoh Committee.

The Students' Union at present has six executive posts such as General Secretary, Assistant General Secretary, Games and Sports Secretary, Assistant Games and Sports Secretary, Literary and Cultural Secretary, Assembly, Information and Publicity Secretary. Election to these executive posts is done by the class representatives who are elected through direct election. The Principal is the Ex-officio President of the Union body. The Union body is guided by the Students' Advisory Board which also works to create a harmonious relationship between the administration, teachers and students. A Students' Union Fee of Rs.100.00 is collected in each semester in order to manage the expense of Student Union's office.

Zisaji Presidency College believes in nurturing the leadership qualities and skill of the students and that is why it encourages student participation in different committees of the college and in policy decisions. Students are represented in the IQAC, Games and Sports Committee, Literary and Magazine Committee, Cultural Committee, Media and Publicity Cell. They also coordinate in the organisation of different activities of the college like Freshers' Day, Parting Social Day, Annual Games and Sports, Literary Week and Cultural Fest and many more. The Students' Union not only voices the students' problems but also works for an amicable solution in the interest of the college. The students' union often works towards a harmonious relationship between the college and the community and even brings solution to many issues of the college in collaboration with the community. The college also has active NCC female battalion, NSS, Red Ribbon Club, Youth Red Cross, Eco and Sanitation Club, Entrepreneurship Skill Development Club to encourage students' engagement in community life and extension activities.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 9

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
14	8	7	7	8

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the

development of the institution through financial and non financial means during the last five years**Response:**

The alumni of the college are placed in both public and private sector, inside the state and outside. The alumni association of the college has been established in the year 2015. The alumni has contributed a lot for the development of the college. The alumni are represented in the IQAC of the college and contribute significantly towards development of the college and policy decisions. The alumni also work towards a harmonious relationship between the college and community. During period of crisis the alumni come forward for suitable solution in the interest of the college. The alumni have contributed many books to the library and even a microphone stand for stage programs.

The alumni are also invited to all the activities of the college. At times they judge in different competitions. In the last two years alumni couldn't contribute significantly for the lack of coordination among the members. In the present year the association has been restructured successfully with new registered members and office bearers. The alumni are now connected to each other through Whatsapp group and Facebook. The association has also successfully celebrated the Alumni Day. The college is planning to organise a contact session for the alumni with the presently enrolled students for guidance and career counselling.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 4

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	2	2	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

OUR VISION

We envision a College that will serve as a centre of educational excellence and will uphold holistic development of the students from all corners of the state with a motto of *Dedication for Advancement*.

OUR MISSION

The college aims

- To create and disseminate knowledge to all walks of society for its welfare and development.
- To develop the critical thinking of the students to face challenges of the 21st century amidst the needs of the changing time;
- To nurture the leadership qualities among the students to enable them to lead the society towards excellence.
- To encourage the students to develop knowledge not just in their chosen disciplines but also in the cultures, traditions and sentiments of the people living together
- To enable the students to pursue their chosen careers with distinction.
- To create responsible citizens equipped to assess received opinion, make independent judgments, and value the transforming power of imagination;

NATURE OF GOVERNANCE

Principal, being the Head of the Institution, coordinates and supervises all the activities (administrative, academic and financial) of the college. The Vice Principal is in charge of the academic activities and examination related activities of the college. He also assumes the office of the Principal in the absence of the later. The governance of the college has a decentralised structure. Various committees and cells are functioning in the college as the vigilant eyes of the administration which make us quite aware of the problems of students and staff and help to solve at the earliest. Different departments are given the freedom to plan and devise their academic functioning keeping in view the programme and course outcomes. Apart from that, the college has an Advisory Board headed by the Deputy Commissioner of the district which advises the institute for its holistic development. The institute keeps regular interaction with all stakeholders for effective management of all activities.

PERSPECTIVE PLANS

The imminent plan for the college is based on the immediate needs of the college. The college has a plan to open up new departments in arts stream and even undergraduate courses in commerce stream. The college is planning to publish an annual journal to facilitate research publications and develop the critical thinking among teachers and students. The college plans for infrastructural development like installation of electrical transformer, girl's hostel, play ground, auditorium, separate library building, and individual departmental blocks and staff quarters.

PARTICIPATION OF THE TEACHERS IN DECISION MAKING BODIES

Internal decision-making regarding academic and administrative functioning is participatory. The perspective plan for academic and infrastructural development of the college is prepared by IQAC annually in the month of April after taking feedback from different stake holders. The plans to implement are made in the staff council meeting and responsibilities are divided accordingly to stake holders for implementation. Active participation of all sections of employees and regular interaction and consultation between departments and Committees make decision making process smooth and participatory.

6.1.2 The institution practices decentralization and participative management

Response:

The college is committed to the culture of participative management and has fully decentralised governance. Whereas the Principal takes care of administrative activities and the Vice Principal takes care of the academic and examination related activities, the HODs take care of the departmental activities. The responsibilities of the institution have been decentralised by formulation of different committees like IQAC, Parents Teachers Association Committee, Alumni Committee, Research Committee, Admission Committee, Examination Committee, Anti-ragging Cell, Anti Sexual Harassment Cell, Games and Sports Committee, Literary and Magazine Committee, Cultural Committee, Guidance and Counselling Cell, Purchase and Audit Committee, Canteen Committee, Eco and Sanitation Club, Students' Advisory Board, Library Committee, Discipline Committee, Review Board for Disciplinary Action, Students' Grievances Redressal Committee, Transport Committee, Entrepreneurship Skill Development Club, Media and Publicity Cell, Students' Welfare Committee, Red Ribbon Club, Youth Red Cross, NCC and NSS are formed to take care of all the activities of the college. These committees and units are constituted with teachers, non-teaching staff, parents, alumni as well as student representatives.

The different committees carry out their respective duties with autonomy under the policy of the college. The Principal rather than functioning arbitrarily acts through different committees of the college and discusses, reviews and gives suggestions for better outcome. The committees are formed with a mixture of senior and young faculty members to enable the young faculty members to learn.

A case study showing the decentralisation and participative management in the institution may be noticed in the Admission Committee of the college. The committee consists of one senior faculty member as the convener, two faculty members and a support staff and works following the stated policy of the college. Before the beginning of each academic year in the month of April the committee makes the action plan for that year. Every year the committee makes necessary changes in the Prospectus and prepares it for distribution. The committee after a meeting with the Principal serves notice for the admission process in the college in each semester. Admission to Odd Semester starts from the last week of April and to Even

Semester from the last week of October. During Odd Semester admission the committee takes help of the Media and Publicity Cell for wider information and even plans for measures to improve enrolment of the college. The admission to different programs is done as per the merit. So after receiving the applications the list of selected students to different programs is notified to the applicants. Faculty members are selected and assigned the work of verifying the documents of the students. The committee even convenes meeting with the stake holder if necessity arises and redress to all grievances regarding admission procedure. Transparency is maintained in admission. After the admission process is over the committee creates the database of the students, distributes the uniform and Identity cards to them. At the end of each academic year the committee submits a report of its activities to the IQAC and the Principal.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The perspective plan of the college is made by IQAC annually in the month of April after taking feedback from different stake holders and after reviewing the progress of the implementation of the plan of the previous year. The perspective plan is discussed in the Staff Council meeting and the action plan is made. The various committees are assigned to carry out the action plan. The committees hold periodic meeting with the Principal for smooth functioning of the plan.

The college has successfully implemented many plans and the plan to minimise drop outs of the college is one of them. The college for the past many years has been experiencing drop out of so many students, especially because of financial problems to meet their basic needs. Even many academically excellent students were leaving the college for colleges in developed areas. Under these circumstances IQAC in the meeting of 27 November 2014 resolved to set up a committee which will work for the welfare of the students. On 12 May 2015 IQAC recommended the Principal to constitute Students' Welfare Committee. Consequently Students' Welfare Committee was set up on 3rd August 2015 to encourage meritorious students having financial constraints and to felicitate the students who excel in studies. Consequently, the committee implemented the scheme of 'Zisaji Freeship' for the poor students who are academically good and Academic Excellence Award for the meritorious students. As there was a shortage of fund to implement the scheme the teachers were requested to make voluntary contribution. A sum of Rupees 30500 could be raised from teachers' contribution and the fund was managed independently in separate bank account. That is how the scheme successfully started and on the first year 6 students were benefitted by the scheme. Under this scheme selected students from each semester avail a fee waiver of 50% of their admission fee. Later, in the year 2016 the committee planned to open up a Facility Centre in the college for all the students to avail their academic needs like books, pen, Xerox copies etc at a discounted price and the minimum profit accumulated was transferred to the student welfare fund. Now the scheme is running successfully and many students are getting benefit either by Freeship or from Facility Centre.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Being a Government College the institute comes under the Directorate of Higher Education of Nagaland. The college does not have a governing body but an Advisory Board which is chaired by the Deputy Commissioner, Kiphire with members from different walks of society, two representatives from Nagaland University and two representatives from the teaching staff. The Advisory Board assists and advises the college administration on problematic issues and ensures a better relation of the college with the society.

The Principal being the head of the institution is responsible for both the academic and administrative functioning. The Vice Principal looks after the academic and examination related activities of the college and assumes the Principal's office in the absence of the later. The Principal is assisted by the support staff who work under the Senior Head Assistant.

The IQAC plays a key role in planning and implementing quality enhancement measures in the college. The HODs of different departments administer the regular functioning of the department and takes care of the academic need of the students. The College has constituted different Committees and Cell consisting of teachers, support staff and students which carry out the different activities of the college and report to IQAC about their activities.

The annual budget allocation, recruitment of teaching and non-teaching staff and promotional policies are managed by the Department of Higher Education, Government of Nagaland. The recruitment, service rules, promotional policies of teaching staff and Librarian of the college come under the Higher Education Service Rules of Nagaland whereas that of the Support Staff come under the Nagaland State Government Service Rules.

The grievances of students are put up to the Grievances Redressal Committee of the college. Even a Suggestion Box has been set up in the college campus to address the grievances of the students separately maintaining the anonymity. The Grievances are addressed and recommendations are put up to the Principal within fifteen days if possible, but in any case not beyond one month, for further action. Grievances related to academic matters may even be dealt by the HODs at the department level which otherwise can be dealt by the Vice Principal or the Principal. The complaints regarding ragging or sexual harassment are addressed by Anti-ragging cell and Anti-sexual harassment cell of the college. The grievances of the teachers are addressed by the Principal. The Grievances related to supporting staff may be dealt by the Senior Head Assistant which otherwise may be dealt by the Principal. If the Grievances can't be resolved at the level of the institution then one can approach to the Director of Higher Education with the Grievances.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**

4.Student Admission and Support**5.Examination**

Response: A. All 5 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The perspective plan for each year is made by the IQAC of the college in the month of April after taking feedback from the stake holders and reviewing the action plan of the previous year. Accordingly the plans are finalised in the staff council meeting and responsibilities are divided among the committees. The respective committees prepare the action plan for successful implementation in their meeting. The committees also hold periodic meetings about the progress of their work and future action. The minutes of each meeting is properly maintained. The implementation of mentoring programme is worth mentioning. In the year 2014 keeping in view the low academic progress and frequent absence of students from the class IQAC proposed the plan of introducing mentoring session for the students. The responsibility was handed over to the Guidance and Counselling Cell of the college. The cell made the action plan in their meeting. As per the resolution the cell selected the mentors from the teachers for that year and divided all the students among them. A separate timing was given to mentors to interact with the mentees. The mentors were requested to identify the problems faced by the students which were adversely affecting their performance. Students were highly benefitted by such mentoring session. They could get academic and moral boost from the teachers.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college has different welfare schemes for its teaching and non-teaching staff as follows:

GIS: The staffs avail insurance under Group Insurance Scheme for which a monthly premium of rupees 80/- is deducted from their salary every month.

GPF/CPF: The staffs appointed before 2008 enjoy the benefit of General Provident Fund with partial withdrawal facility and staffs appointed after the period enjoy Contributory Provident Fund.

Pension: Staffs also avail after retirement pension benefit. Staffs who were appointed after 2012 enjoy the

retirement benefit under New Pension Scheme.

Gratuity: Gratuity benefit is enjoyed by all after retirement.

Allowances: The staffs get the benefit of dearness allowance twice a year, monthly house rent allowance and medical allowance.

Duty leave: Duty Leave is granted to all the staffs for career advancement programmes, skill development programmes and official meetings and trainings.

Earned Leave: Earned Leave of 10 days for teaching staff and 30 days for non-teaching staff is given every year which if not availed gets accumulated.

Study Leave: Study Leave for a period of three years is granted to the teaching staff to pursue research with salary excluding certain allowances.

Maternity Leave: Maternity Leave of twenty six weeks is granted to female staffs twice in their service period.

Medical Leave: 20 days half-pay Leave annually is given to staffs and can be availed on medical ground and gets accumulated if not availed.

Free Transport: The college provides free transport in the college bus to the teaching and non-teaching staff to commute daily to the college.

The college being a government college runs under Higher Education Service Rules of Nagaland Government. Annual increments, advance increments and promotions as per Higher Education Rules of the government are granted to faculty.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 11.58

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	1	2	4

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Annual Performance Appraisal Report (APAR) is filled by the teaching and non-teaching staff which is reported upon by the Principal of the college under certain criteria and reviewed by the Director afterwards. Apart from that Performance based appraisal system as per Higher Education Rules of the state has been adopted in the college. For promotion of teaching staff a Self-performance appraisal report is filled in the prescribed format and is submitted to the HOD by the faculty and after verification is submitted to the IQAC. The outcome of the review of the performance appraisal reports are recorded and compiled by IQAC which is later forwarded to the screening committee constituted by the Department of Higher Education for API score calculation. The students' feedback on the faculty regarding different aspects of his/her teaching and teacher-student relation is also collected. IQAC assesses the feedbacks and submits a report to the Principal.

6.4 Financial Management and Resource Mobilization**6.4.1 Institution conducts internal and external financial audits regularly****Response:**

The institution conducts internal and external financial audits regularly. The expenditure of government grants under plan and non-plan is externally audited by Department of Higher Education through office of the Accountant General of Government of Nagaland. The expenditure of the internal fund is audited by a private Chartered Accountant every year.

The audit of external fund has been done in the college for the period 2006 to 2016 and the audit report was received by the college in the month of October 2016. The objections raised were settled by the Principal and the Accountant. The audit of internal fund has been done till the financial year 2018-19 by a Chartered Accountant.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**Response:** 4.58

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
2.73	0.69	0.32	0.50	0.32

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution receives fund from different heads such as

1. Fund received from State government
2. Fund received from Student Fess
3. Fund received from Rusa
4. Fund received from donation

Funds received from the State Government is utilised for the purpose it is received such as Salary of the staff, carrying out institutional activities and maintenance, and infrastructural development. However, the fund generated internally from admission is spent for the purpose as stated in the Fee structure such as university fee, internal examination, library, co-curricular and extra-curricular activities, students' union and so on. The college has various committees to plan effectively and ensure optimal utilisation of the fund. The committees submit the utilisation statement of the fund sanctioned to them after each activity. The fund under RUSA is strictly used for the RUSA projects. Fund received from donation is mostly used for the welfare of the students which is supervised by Student Welfare Committee. The Purchase and Audit Committee monitors the judicious utilisation of the fund and prepares the record for the audit of the fund annually.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC has been established in the college and functioning since 2013. The institutional policy with regard to quality assurance is as follows:

- To ensure and enhance the quality of teaching, learning and infrastructure.
- To prepare perspective plan at the beginning of each academic year and ensure its effective implementation.

- To analyse the feedback reports and plan corrective measures
- To facilitate good working environment for the staff for better performance.

During the last years IQAC has suggested many developmental plans and most of them were accepted for implementation. Two examples of such practices may be noted as follows:

In the IQAC meeting of 2018-19 members were of the view that college must adopt digitisation of its activities. Since the college was not having sufficient fund to afford a college management system IQAC approached the SLQAC for granting the fund in the year 2018-19. The Directorate granted 125000/- for the purchase of the software Educational Institute Management Software (EDUXCEL). The IQAC managed to install the software in the computers of different branches of the college such as Library, Examination Branch, Admission Branch, Account Section, Principal and Vice Principal's Office and LAN connection to all the computers was managed from the internal fund of the college. Accordingly most of the activities of the year 2019-20 are being maintained in the database system of the Software. Such initiative not only brought transparency and effective functioning but also saved time and became a first step towards a paperless office.

In the year 2013 IQAC members were of the view that plans must be made to enhance the quality of teaching-learning process and function of the office. So it was decided to introduce feedback system to get feedback from the stake holders. A feedback format was made by IQAC on curriculum, infrastructure and governance and feedback was collected from students, teachers and parents. In the year 2018-19 IQAC planned to introduce feedback from students on the teaching-learning process of the college. Accordingly the feedback was taken once in each semester, was analysed and the report was submitted to the Principal for further action. This practice is still going on and feedback is collected annually which helps us to take corrective measures to develop teaching-learning process and to improve the infrastructure and governance.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC of the institution reviews the teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through performance appraisal system, feedback system and annual academic audit. IQAC has suggested many measures to enhance quality of the teaching learning process and ensure the effective implementation of the same. Out of many two can be noted as follows:

IQAC while reviewing the teaching-learning process found it necessary to bring a few reforms in the examination system of the college. Consequently, it introduced transparency in the internal assessment system. It proposed that the teachers should provide the answer books to the students and should discuss the questions with the students after the completion of each assessment. On the other hand, it introduced coding system in the evaluation of Term-End examination so that confidentiality and judicious evaluation may be maintained.

The IQAC while reviewing teaching learning process found it necessary to bring innovation in the teaching. So it suggested to set up smart classrooms for the students. In the year 2017 a smart class room was constructed for the students. In the year 2018-19 two more smart classrooms were constructed for the students and a projector was installed in one more classroom.

All such measures have significantly improved the teaching learning process of the college. It has not only increased the student participation in the classroom but also has improved their result.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 4.6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	4	2	3	4

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The college is committed to impart quality education and thus has made many quality initiatives in different fronts. But the initiatives made under the academic and administrative domain are as follows:

Year	Domain	Description of Quality Initiatives
2014-15	Academic and Administrative	<ol style="list-style-type: none"> 1. BA in Environmental Studies program was introduced for fifth and sixth semester students 2. Introduction of Mentoring and Tutorial Classes for the students 3. Feedback from all Stakeholders was introduced 4. Introduction of Seminar for Honours Students as a part of Internal Assessment 5. Broadband Connectivity from NIC , Kiphire was done
2015-16	Academic and Administrative	<ol style="list-style-type: none"> 1. Official Website of Zisaji Presidency College was launched as www.zisaji.in 2. Three new programs such as BA(Hons) in English, BA(Hons) in Education and BA in English were introduced. 3. 80 % attendance by students has been strictly enforced to improve regularity in the class and to get good percentage of result. 4. Coding system in Evaluation and access of students to answer papers in Internal Assessment were introduced 5. New committees such as Discipline committee, Review Board for Disciplinary Action, Alumni Committee, Eco and Sanitation Club, Cultural Committee, Student Welfare Committee, Anti-ragging Cell, Anti-sexual Harassment Cell were introduced 6. Career Resource Centre was created for students and Alumni 7. Zisaji Freeship was introduced for poor and meritorious students and Academic Excellence Award was introduced for students getting distinction in overall grade 8. Students' Facility Centre was created for academic needs of the students
2016-17	Academic and Administrative	<ol style="list-style-type: none"> 1. Two days Regional Seminar on the theme "Socio-economic transformation in NE India" was organised.

2. Creation of reading space inside the library
3. Database in examination branch, library and admission was created in Excel
4. Remedial Classes was introduced for students
5. Model tests for new entrants was introduced to enlighten them about semester examination system
6. Certificate course in Computer Application was introduced under RUSA project

2017-18

Academic and Administrative

1. The College was Shifted to the New Campus at Alikhong , 4 kms away from the Main Town.
2. Class room, Office and Teacher's Common Room renovation was made.
3. Good quality furniture for two classrooms was procured.
4. One Smart Class room for students was created
5. Computer Lab was established and the second batch students got admitted in the Computer course.
6. Two Poly Houses were constructed in floriculture farm and vocational training in floriculture was introduced for students.
7. 5KVA UPS was procured for computer Lab
8. AAA Audit of the college was done by the Directorate and the college got the Grade B.

2018-19

Academic and Administrative

1. Creation of Entrepreneurship Skill Development Club
2. Two more smart classrooms were created and training program was organized for the teachers on how to use interactive board.
3. Projector was installed in one classroom.
4. Audit of college Internal Fund was done for last five years
5. Smart Notice Board was installed in the college

6. 5KVA UPS was procured for smart classrooms
7. Dynamic college website was launched as
8. E-library was created for students to access library catalogue and e-books
9. Automation of college was done with Educational Institute Management Software (EDUXCEL)
10. SMS service subscribed for students and staff
11. Feedback on teaching learning process was introduced
12. Institutional Code of Conduct was prepared for Principal, Teaching Staff, Support Staff, Students and Visitors
13. Policy documents of different committees were created and modified

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 8

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	1	1	0

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

1. **Safety and security:** The College is taking all sorts of precautions to ensure safety and security of the campus. Since the college is a co-educational institution the college takes utmost care for the safety of the girls. Anti-sexual harassment cell has been constituted to redress the harassment complaints of girls. Anti-ragging cell ensures to keep the campus ragging free. Discipline committee ensures that discipline is maintained in the campus. The College is taking all the precautions in annual games & sports, transport, library, in the campus and other areas by closely monitoring the activities of the students to ensure their safety. CCTV Cameras are installed in different points of the college to record both the movements and activities of the people in the campus and take necessary actions if required.

2. **Counseling:-** The Guidance & Counseling cell is making efforts to counsel the students on academic and career issues. Each year teacher mentors are selected to properly guide the students and help them in their academic and stress related issues. The college also runs Career Resource Center to help the students prepare for competitive examinations and teachers help the students as subject experts. Students' Advisory Board counsels the Students' Union on its functioning and ensures discipline in the campus. Apart from that the subject teachers make them available in the campus to help the students for their academic needs.

3. **Common room:** At present the NCC room is used as Girls' Common Room as there is a lack of rooms in the college. This room is specially used and maintained by the girl students. The college provides separate washrooms for boys, girls, teaching staff and non-teaching staff. The college also provides a Teachers' Common Room for all the teachers.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0.81

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 32.4

7.1.3.2 Total annual power requirement (in KWH)

Response: 4000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 48.53

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 330

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 680

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

Solid waste management: The college has constructed a refuse for everyone which is divided into separate compartments for bio-degradable and non-biodegradable waste. The College adopts the method of incineration to dispose of the solid waste. The incineration is done away from the main campus and care is taken to avoid extreme amount of heat. The solid wastes which are biodegradable are used for composting and the compost is used in the floriculture farm of the college. The college has made the campus Plastic-free zone. The Eco and Sanitation Club of college takes care of the solid waste management.

Liquid waste management: The institute is having no Liquid waste treatment plant as little amount of liquid waste is generated in the campus.

E-Waste Management: Zisaji does not have much e-waste. But whenever some e-waste comes up, they are stored in a secured place with a view to reusing some of its working parts. The equipment which cannot be reused is sold. Some old electronic gadgets are auctioned among the staff.

7.1.6 Rain water harvesting structures and utilization in the campus**Response:**

Since the college is placed in a hilly area and often faces water scarcity it has made provisions for having rain water in two sites. Rain water is harvested from the roof top of Boys Hostel with the help of thick plastic sheets spread over the roof and the water harvested is stored in the storage tank at the ground floor which is connected to the roof with PVC pipes. The second one is located at Floriculture farm where the roof of Floriculture Classroom and Storage Room is used as catchment. The harvested water is stored in 2 PVC Water Tank having 1000 litres capacity each. The water harvested from Academic cum Administrative Building and Boys Hostel is used for Sanitary and other purposes whereas the water harvested from Floriculture site is utilized specially for watering the plants in the poly houses.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

• **Students, staff using:**

a) **Bicycles:** The institution is in a hilly area and hardly anyone from the institution uses bicycle for daily commute to the college.

b) Public Transport: *The college campus is around three kilometres away from the main town. Many of the students and staff commute daily from the main town by the college bus. Moreover, many students and staff in group also avail the taxi service in a monthly basis to reach the college.*

c) Pedestrian Friendly Roads: Many pedestrian friendly roads are available which act as shortcut roads to the college. The students and staff residing nearby the college opt this road to reach the campus.

- **Plastic free campus**

The College has its Eco and Sanitation Club to make all the students and staff aware of the demerits of using plastic bags and polythene in and out of the campus with a mission to make the college campus plastic free zone. Single use plastic is not allowed inside the college campus and penalty of Rupees 100/- is imposed in its use.

- **Paperless office**

The college is not technologically sound to carry out its services digitally. The college in principles tries to minimise the use of papers for different purposes by using social networking site, emails, pen drives and CDs. Apart from that by installing the Educational Institute Management Software the college has minimised the use of papers.

- **Green landscaping with trees and plants**

The campus is located in hilly area and rich in bio-diversity filled with pine and oak plants which are naturally grown. The NCC and NSS unit, Eco and Sanitation club of the college are planting new trees in different occasions in the campus with a mission “Go Green Live Green”.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.27

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.00	0.00	0.00	0.00	0.00

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Response: E. None of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 1

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 1

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

7.1.12	
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff	
Response: Yes	
File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document
7.1.13 Display of core values in the institution and on its website	
Response: Yes	
File Description	Document
Provide URL of website that displays core values	View Document
7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations	
Response: No	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
7.1.15 The institution offers a course on Human Values and professional ethics	
Response: Yes	
File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document
7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: No	
7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct,	

Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 12

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	3	0	1

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The institution celebrates the national festivals and birth/death anniversary of great Indian personalities to create a sense of patriotism among the students. The college celebrates the Independence Day and Republic Day by hoisting the flag and singing the national anthem. The NCC cadets also participate in the parade at the public ground. Gandhi Jayanti is celebrated by organizing quiz, essay competitions on the life, thoughts and works of Gandhi. The students also participate in the Swachhata Abhiyan for almost two weeks. Students observe the Martyr's Day with a silent prayer for the martyrs of the nation. The birth anniversary of Sardar Vallabhbhai Patel is celebrated as Rashtriya Ekta Diwas where the NCC cadets, NSS volunteers and other students join in a unity run or national integration rally. The students also celebrate the birth anniversary of Dr Radhakrishnan on 5th September as Teacher's Day and organizes program for the teachers.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The institution always prioritizes moral values and code of ethics in its work place to ensure a conducive environment for all its stakeholders. Everyone practices the value of this in daily administration, working and teaching-learning process. All are trying to inculcate the attitude of compassionate and considerateness in and out of the institution.

The institution maintains utmost transparency in fee structure for the students. Students and parents are well informed about the fee structure in the prospectus as well as institutional website. Even the financial benefit granted to a student is directly transferred to individual bank A/C to avoid any kind of bias or misunderstandings in financial matters.

The salary amount of each employee is directly transferred to the respective bank A/C for maintaining clarity in transactions. Plans for expenditure is made in common meeting and utilization of fund for development purposes under different budget heads and other activities are done by different committees. Such practice develops a sense of involvement in all activities. All the expenses made by the institute is well documented and is subject to regular audit.

All the academic and administrative functions of the college is regulated by Academic Calendar of the college which is prepared at the beginning of each academic year and informed to all the stake holder through notice board and institutional website. All the classes run as per the time table prepared before the beginning of each semester. The attendance of the students is notified to them every month. In internal assessment the dates are informed to students well ahead and marks scored are also notified to everyone within one week of the conduct of the examination. The students enjoy the liberty to see their answer booklet.

Any kind of information regarding administrative functioning are made through general notification , the social networking group like 'Zisaji Info Centre' 'Zisaji Intelligentsia', and institutional website. All the personal record of the teaching staff, non-teaching staff and students are well maintained by the institution. The college follows the RTI to recognize its core value of transparency, accountability and responsiveness.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practices 1

Title of the Practice: EARN WHILE YOU LEARN

Objectives of the practice:

- i. To encourage the poor students to overcome the financial constraints in achieving the goal of higher education.
- ii. To recognize and facilitate the individual talent for the use of the development of the institution.

Context: Zisaji Presidency College is situated in the remotest corner of Nagaland where economic activities are very less. Students come from poor background and sometimes they find it very difficult to continue their education despite many other financial assistance schemes like post-matriculate scholarship by the state government and free-ship by the institution. This initiative was started to encourage the skilled

students by means of financial assistance and received a very positive and promising response.

Practice: This new innovative practice started in the college in the year 2017 by looking at some of the gifted students who had contributed immensely in the technical work like poster writing, electrification, handicrafts, banner writing and the like. Thus, the institution is saving much of the college resources and at the same assisting the students financially to fulfill their higher education dreams. The idea was to give monetary assistance while taking their service as a kind of both recognition and encouragement to the needy students. Till date many students have earned by their contribution to the college and successfully completed their graduation.

Evidence of success: As the scheme is newly introduced, the impact is well ascertained. However from the students' feedback, it is found that it is creating a lot of interests among them and is helping to expose their hidden prospective. So far many students have been benefitted by extending their services in one or the other way for institutional needs and have earned Rupees 55070/- in total.

Problems encountered and Resources Required: The institution is facing financial crunch to involve more needy students and tries to facilitate the scheme on rotation basis. Moreover, as the students are utilizing their time without affecting their academic pursuit, the college is depending on outside resources most of the time and the students fail to get full benefit of the scheme.

Best Practice 2:

Title of the Practice: ZISAJI CAREER RESOURCE CENTER

Objectives of the practice:

- i. To provide a platform to the students to face different competitive examinations at different levels.
- ii. To develop competitive spirit among the aspiring candidates for different examinations.
- iii. To help the economically weak students to prepare for competitive examinations at no cost.

Context: Zisaji Presidency College is the only center of higher education in the entire district. The students do not get much avenue to prepare themselves for the competitive examinations. Many students are financially weak to go to cities and prepare for different examinations or by study materials required for the said examination. Keeping this in view, the college provides a platform by providing study materials for various competitive examinations such as the NPSC, UPSC, SSC, PO, other Banking and Railways and SSB examinations.

Practice: This innovative practice was started in the college in 2015 with 50 books and other study materials including recent magazines. Today more than 100 (hundred) numbers of books and other study materials of different examinations are available in the center. This facility is also available to the former students and other aspiring students of Kiphire at a nominal fee. The center is working under the college Library at present.

Evidence of success: This is a new scheme introduced and it is getting a very good response. The

graduated students and students presently enrolled are preparing for the entrance examination conducted by different Universities for Higher Education and competitive examinations as well.

Problems encountered and Resources Required: As the scheme is new, the centre is lacking sufficient space, books and study materials. More financial resources are needed for the purchase of more books and study materials. Allotment of separate room is highly required.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The college is committed to provide quality higher education to the students of Kiphire and to prepare them to face the challenges of 21st century. So the college has made many improvements in its programme and has set up infrastructure so that its vision may be realised.

Introduction of New Programmes- The college has introduced three new programmes in the last five years to help the students in their chosen career. The Honours programme in English and Education, and the General program in English has encouraged the students to gain knowledge in new field and pursue Master degree in the same.

Introduction of IGNOU Centre- Maximum students enrolled in the college are economically poor. The institution is facilitating all the ways to ensure student progression to higher education or employment. But many of the students don't pursue higher education as they can't afford to study outside. Since the college was not in a position to offer Master Degree to students, it came with its novel idea of establishing IGNOU centre in the college so that the graduating students who can't pursue higher education outside and the employed persons residing in Kiphire, who can't pursue regular classroom programme, can avail the opportunity of higher education through distance learning. The IGNOU centre was established in the college campus in the year 2008 and many students have completed their higher education through this platform.

Introduction of Certificate Course in Computer Application- The college tries to create skilled persons who can get employment after graduating from the college. So the college in collaboration with the District Computer Centre is offering a Certificate Course in Computer Application from the year 2016-17 where the students learn the basic knowledge of computer so that they can get employment as data entry operator or start a business of their own in printing and publishing.

Introduction of Vocational Education in Floriculture- The college also offers vocational education in floriculture in collaboration with Horticulture Department from the year 2018-19 so that the students can become self-employed. Even the college offers Educational tour to other Institutions so that students can develop their knowledge in the art of floriculture

Establishment of Smart Classrooms, ICT enabled Classrooms, Computer Lab and Poly Houses- In a view to improve the quality of curriculum transaction the college has established three smart classrooms

and one ICT enabled classroom for the students. The establishment of computer lab with a capacity of thirty students has helped the students pursue the certificate program in computer application. The college has also established three poly houses for the vocational training to students of floriculture.

NAAC

5. CONCLUSION

Additional Information :

The college was running in a different campus for twenty years after its inception. It occupied its own campus in the month of November 2017. For almost last two years the college has been putting efforts to develop the new campus with limited financial resources. There are only two feeder institutions in the area which negatively affects its enrolment growth. Being in the remotest corner of Nagaland the college has a very little scope to attract outside students. The college also struggles to achieve good result out of the students having low entry behaviour. Lack of internet facility, erratic mobile network, poor transportation facility and pitiable road condition are some of the local challenges the college has been trying to overcome and stand at par with other colleges of the state.

Concluding Remarks :

Zisaji Presidency College for last twenty two years is working on enhancing the knowledge horizon of Kiphire District with a passion for achieving its target of proving itself as the best amidst the jerky competitive academic globe. Every institution generally passes through various stages of growth and development – infancy, expansion, consolidation, social accreditation and excellence, where the focus is not just the impression of the society, but the value judgement of an objective process. The college aims to uphold its vision, mission and core values and stands for dissemination of knowledge and wisdom to the upcoming generations in a devoted manner to its motto- “Dedication for Advancement”.

The college with the passage of time has been moving forward quickly on the path of progress despite of all resource constraints. The Institution aims at providing quality education by inculcating social, cultural and moral values and moulding the conduct and character of students so as to enable them to face the challenges in real life situations. It has introduced many changes in its academic and administrative functions in the past few years to make it an institution with difference.

Being the only college of the district and having immense potential for growth and expansion to meet the demand of the future generation, we are committed to develop further in areas like infrastructure, curriculum transaction, introduction of new programmes and courses, organization of faculty development programmes and community outreach programmes and establishing link with industries and other advanced Organizations and academic institutions and many more.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 66 Answer after DVV Verification: 66</p>																														
1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years Answer before DVV Verification : 2 Answer after DVV Verification: 2</p> <p>Remark : Accept HEI claim</p>																														
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: B. Feedback collected, analysed and action has been taken Remark : Revised as per link provided but not on website</p>																														
2.1.2	<p>Average Enrollment percentage (Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>158</td> <td>133</td> <td>120</td> <td>104</td> <td>80</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>58</td> <td>64</td> <td>61</td> <td>52</td> <td>56</td> </tr> </tbody> </table> <p>2.1.2.2. Number of sanctioned seats year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>750</td> <td>750</td> <td>750</td> <td>750</td> <td>570</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	158	133	120	104	80	2018-19	2017-18	2016-17	2015-16	2014-15	58	64	61	52	56	2018-19	2017-18	2016-17	2015-16	2014-15	750	750	750	750	570
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750	750	750	750	570																											

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
250	250	250	250	190

Remark : Revised as per corrected excel sheet with sanctioned letter

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6.98109	2.685	.64505	.982	1.375

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
6.98	2.68	0.64	0.98	1.37

Remark : Revised as per the clarification the statement of accounts and accepted HEI claim

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : D. Any 1 of the above

Answer After DVV Verification: E. None of the above

Remark : As clarified by HEI

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
.98739	.031	1.1	.76265	.57511

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.98	0.03	1.1	0.76	0.57

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2.15485	1.3615	3.50195	1.341	1.516

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2.15	1.36	3.505	1.34	1.51

Remark : Converted to lakhs

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	8	7	7	8

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
14	8	7	7	8

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2.73070	0.69330	0.32010	0.50640	0.32725

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2.73	0.69	0.32	0.50	0.32

Remark : Converted to lakh

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	1	1	0

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0.1	0	0.1	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.00	0.00	0.00	0.00	0.00

Remark : Claimed already

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages

year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Claimed under IQAC

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Answer before DVV Verification : Yes

Answer After DVV Verification: No

7.1.15 The institution offers a course on Human Values and professional ethics

Answer before DVV Verification : Yes

Answer After DVV Verification: Yes

Remark : Accept HEI claim

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Answer before DVV Verification : Yes

Answer After DVV Verification: No

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	3	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	3	0	1

2.Extended Profile Deviations

ID	Extended Questions																				
1.3	<p>Number of outgoing / final year students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>38</td> <td>23</td> <td>27</td> <td>5</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>37</td> <td>24</td> <td>28</td> <td>5</td> <td>4</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	38	23	27	5	4	2018-19	2017-18	2016-17	2015-16	2014-15	37	24	28	5	4
2018-19	2017-18	2016-17	2015-16	2014-15																	
38	23	27	5	4																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
37	24	28	5	4																	
2.3	<p>Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>17.99</td> <td>10.90</td> <td>12.54</td> <td>7.89</td> <td>7.09</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>17.75</td> <td>11.47</td> <td>13.20</td> <td>8.12</td> <td>7.09</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	17.99	10.90	12.54	7.89	7.09	2018-19	2017-18	2016-17	2015-16	2014-15	17.75	11.47	13.20	8.12	7.09
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